

Member # \_\_\_\_\_

Account Type \_\_\_\_\_

Amount \_\_\_\_\_

Date \_\_\_\_\_

**Deadline: 2pm PST**

Please submit your request in advance of the deadline to ensure we can process your wire. Some wire requests may require additional verification that may delay processing if not received in a timely manner.

**Notes:**

- Any request received after the deadline will not be processed until the next business day
- A \$25 fee will be assessed to your account for the wire transfer

Member Name	
Address	
City, State & Zip	
Preferred Contact # (if additional verification is required)	eMail Address

Name of Receiving Institution	Routing #
Beneficiary Name	Beneficiary Account #
Beneficiary Address	
City, State & Zip	
Special Payment Instructions & Information (ie, escrow #, detail of payments, etc)	
Purpose (attach any supporting documents)	

**⚠ Be aware and protect yourself against wire fraud since transfers cannot be reversed.**

Please ensure you have validated the wire instructions and know the recipient.

Scammers use urgency to get you to send money. Be wary any time someone wants you to act now.

Don't send money to refund a merchant who has overpaid you.

I've read and understand the information above.

I authorize SCE Federal Credit Union (SCE FCU) to process my wire transfer request as per my instructions provided on this form. In the event the information is incomplete or incorrect, I indemnify SCE FCU from any losses incurred by this transaction. I understand I am responsible for any additional fees the receiving financial institution may charge in relation to this wire transfer and authorize SCE FCU to charge my account.

Funds are generally received by the receiving financial institution within one to two business days for domestic wire transfers. I acknowledge SCE FCU does not guarantee or have control as to when the funds will post to the beneficiary's account once the wire transfer is processed.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

CREDIT UNION USE ONLY:  Member verification  Custom note